

## VAISH COLLEGE, BHIWANI

(Affiliated to C.B.L.U., Bhiwani)

Ref. No.	•••••••••••••••••••••••••••••••••••••••	
Date	•••••	

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The policies and procedures for maintaining and utilizing infrastructure are concerned with overall development of students. All the physical, academic and support facilities are provided to students with maintaining high academic Standards and facilitating them with wide array of extracurricular activities.

All the classrooms are well maintained. We have WiFi /LAN enabled Labs, Common Rooms and Seminar Hall. Library is well stocked and well equipped with thousands of books. Also there are ramps and foot over bridges, washrooms for students with special needs. Students are facilitated with an environment where they can flourish their potential to maximum. Every facility in college is student centred and kept in mind their overall growth.

## Maintenance of physical infrastructure:

- 1. Laboratories are maintained by dedicated lab attendants and lab assistants. All instruments and stocks of chemicals and materials are regularly checked.
- 2. The Library is maintained by college library committee along with college Librarian. The library has an experienced and knowledgeable staff. Books, Newspapers and Magazines are purchased with the consultation of staff.

- 3. The Computers and other internet resources are provided through trained non teaching staff.
- 4. The college campus is covered with CCTVs for comprehensive security.
- 5. Office attendants assist in the administration work and proper maintenance of office.
- 6. The college has the First-aid room for the staff and students that is managed by college.
- 7. The overall maintenance of the college campus is done under the supervision of trained/skilled person. 8. College Electricians, Plumbers are assisting in college campus maintenance.
- 9. For Sports and extra-curricular activities we have Yoga centre, Fitness Centre, Basketball Court, Badminton court, Grounds for all kind of games which are maintained by trained staff members.
- 10. Students' all psychological issues are resolved in time and they get the necessary counselling as well by psychology department.
- 11. College environment is student friendly and all policies and procedures are made to provide student best of everything I.e. Academics, Physical and support facilities.
- 12. A simplified and transparent procedure is followed in utilizing the available facilities in the college. Students write an application for utilizing a facility which is forwarded by the respective convener or teacher in charge and then approved by the principal based on the availability of the facility on a particular date.

PRINCIPAL,
Vaish College,
BHIWANI