Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**VAISH COLLEGE, BHIWANI**
Name of the head of the Institution	**Dr. Diwan Singh Rajan**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**01664242338**
Mobile no.	**9416514514**
Registered Email	**vcbprincipal@gmail.com**
Alternate Email	**vcbnaac22@gmail.com**
Address	**Railway Station Road Bhiwani, Haryana-127021**
City/Town	**Bhiwani**
State/UT	**Haryana**
Pincode	**127021**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**Shri Dhiraj Trikha**
Phone no/Alternate Phone no.	**01664242338**
Mobile no.	**9050290202**
Registered Email	**vcbprincipal@gmail.com**
Alternate Email	**vcbnaac22@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://vaishcollegebhiwani.ac.in/picture/250823033025vcbaqar_20182019.pdf

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://vaishcollegebhiwani.ac.in/picture/250823011151academic_calender_2019-20_(2)-merged.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B+**	**76.60**	**2003**	**21-Mar-2003**	**21-Mar-2008**

6. Date of Establishment of IQAC	**01-Jul-2011**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

celebration of Independence day	15-Aug-2019 1	350

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
DGHE	Maintenance Grant	State Govt.	2020 365	81213500

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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	[View Link](#)
10. Number of IQAC meetings held during the year :	3
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	[View Uploaded File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Academic Calendar for the new session was prepared and followed w.e.f. July 2019. • Installation of Internet connection in various departments and library. • Various Departments/Cells/Councils were instructed to organize functions, online Seminars, Conferences and important days. • IQAC recommended that all information related to Admissions, Examinations and Assessments be made available to students on their mobile numbers through bulk messages systems.• IQAC suggested teaching staff members to manage online classes through online plateform like youtube, Zoom classroom, Google meet, use of Pen tablet to teach students smoothly and online examinations.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Academic Calendar for the new session was prepared and followed w.e.f. July 2019.	Academic calender was prepared and followed during the session
Installation of Internet connection in various departments and library.	Internet connections were installed in various departments and library
Various Departments/Cells/Councils were instructed to organize functions, online Seminars, Conferences and important days.	Various Departments/Cells/Councils were organized functions successfully
IQAC recommended that all information related to Admissions, Examinations and Assessments be made available to students on their mobile numbers through bulk messages systems.	Information regarding admissions, examinations and assessment were communicated to the students via bulk messages / WhatsApp messages
IQAC suggested teaching staff members to manage online classes through online plateform like youtube, Zoom classroom, Google meet, use of Pen tablet to teach students smoothly and online examinations.	Online classes, online class test and Online examinations tasks were successfully completed by the staff
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	02-Feb-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	The college has Partial Management Information System (MIS) to carry out admissions, fee collection, examination, administration, functions, finance and accounts as well as maintenance of college library and CCTV etc. • PLANNING AND DEVELOPMENT : Most

of the events/functions in the college are planned and executed by IQAC, College Academic Council and Principals advisory committee. The members of the IQAC and other senior staff are part of the most of the committees. Head of the departments/ convenors/ incharges of the committees/cells/NCC/NSS etc take approval of the Principal to organize the activities/programmes. • ADMINISTRATION : The college uses ICT facility and egovernance in all its offices to complete the administration work well in time. All the process of bringing together a number of activities under egovernance is quite sound and it is still going on. The communication with the Department of Higher Education Haryana, university and other offices is done through emails. Various information, notices and data exchange among the teaching and nonteaching staff is also done through egovernance. Urgent college meetings are conducted online. • FINANCE AND ACCOUNTS : The department of finance and accounts maintains and keeps all its records in the electronic form in the computers. The Salary processing, all the payments and receipts are recorded in the computer software. The salary, Provident Fund and loan etc. are processed and recorded electronically. The Share by the Government and employee contribution of NPS holders are submitted online to the respective PRAN account of employees. The college portal has the facility to receive student's fee directly online. • STUDENT ADMISSION AND SUPPORT : Applications for admissions to various courses are invited online on DGHE, Govt. of Haryana portal and students can view the prospectus, apply for admission and check their merit status online. They can also pay their fee online. A lot of information regarding students is available on the college website and also supplied to the students through bulk messages/WhatsApp messages. Their syllabus and lesson plans, academic calendar and time table are also available on the college website. • EXAMINATION : The university final examination forms and details of the students are sent by the college to the university portal online. The admit

cards, date sheet, exam notice and results are all sent online by the university. The college uploads the admit cards on college website and students can download their admit cards easily. The remuneration/ payments to the teaching and nonteaching staff on examination duty is paid online. The internal evaluation marks and practical examination marks are uploaded individually by the concerned teachers on the university portal. The students can see their results and mark sheets online. Examination duties of teachers are also received through email and all correspondence related to exams is done through emails.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college follows the curriculum and guidelines supplied by Chaudhary Bansi Lal University, Bhiwani and University Grant Commission (UGC), New Dehli. The college has a well -defined mechanism for curriculum delivery and documentation. The curriculum scheme is decided by the affiliating University through comprehensive discussion with subject experts in the meetings of the UG/PG Board of Studies constituted by the university. The college receives regular updates of circulars through letters and emails from the university regarding the changes or modifications in the curriculum. The Principal informs the concerned teacher about the changes in curriculum and gives them a copy of the same. The faculties receive all sorts of support from the university and college to understand the curriculum. The college prepares its independent academic calendar and also follows the academic calendar supplied by the university which has all curricular, co-curricular, vacations and tentative schedule of examinations. Heads of various department are called to submit workload of their subject prior to the release of the time table for the session. The time table committee headed by the principal and the convener along with the members draw a detailed time table which allocates separate period of time for theory classes, practicals, computer classes and other add on classes like Environmental science. The time table is displayed on the notice boards and uploaded on the college website. The curriculum delivery is planned before the commencement of the regular theory and practical classes through weekly lesson plans by each teacher covering the entire syllabus and well completed before the start of examinations. Teachers discuss the each topic with students to clarify concepts. Extra hours are devoted for taking remedial classes after completion of internal examinations. The college is well equipped with laboratories, airy class rooms, audio visual and ICT facilities which are used by the teachers in delivering the curriculum. In the practical subjects, they have been given thorough grounding in the prescribed syllabus units. The concerned teachers also ensure that the students develop in themselves a scientific temper and acumen to understand the concepts by doing experiments. In some subjects, students are encouraged to do field surveys/studies to get knowledge of the matter first hand. The teachers plan

assignments and class tests in such a manner which not only provide comprehensive coverage of the syllabus but also help students in their semester examinations and also help in developing writing skills of the students. Students are advised to visit the college library and spend their precious time to study reference material, text books, current affairs, newspapers etc. The university has introduced new Choice Based Credit System in some courses for this session. The college is improving itself to adopt CBCS system as a whole for same courses. To improve the personality, the students, they are given opportunities to give oral presentation in the class rooms besides the syllabus of the subject.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepren urship	Skill Development
Nil	Nil	Nil	Nil	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	Nil	Nill
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BCom	Pass course	01/07/2019
BBA	Nill	01/07/2019
BCom	ASM	01/07/2019
BCom	CA	01/07/2019
BCom	SFS (pass course)	01/07/2019
MA	Hindi	01/07/2019
MCom	Nill	01/07/2019
MSc	Mathematics	01/07/2019
MSc	Computer Science	01/07/2019
PGDCA	Nill	01/07/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	Nill	Nill
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCom	CA	6
BCom	ASM	10
BBA	Nill	16
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	No
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

As an integral part of the teaching-learning, co-curricular and extra co-curricular activities, the college obtains feedback in the form of a questionnaire from students and stakeholders such as parents, teachers and employers at the end of the even semester annually. The filled Feedback forms are collected via E-mails /WhatsApp from employer, students, teachers and parents. The IQAC designs feedback questionnaire which is based on different parameters like punctuality, subject knowledge and teaching skills of the teachers etc. The feedback received is tabulated and analysed by IQAC to find out the areas where improvement is needed. The feedback helps in quality enhancement of the college activities and college functioning. The students are also encouraged to suggest positive changes in classroom teaching, internal assessment process, evaluation system and organisation of curricular and extra-curricular activities. Teachers are involved in the process of getting feedback and they get filled feedback proforma from their allotted students. They also encourage students to report their grievances and complaints which are raised before IQAC and the committees constituted by the principal at his own level. To improve the quality of teaching, the teachers are also made to fill the feedback proforma, which are kept confidential and used for quality improvement of the syllabus/curriculum and the institution. Teachers feedback regarding the curriculum and syllabus are need based and well defined. The IQAC analysed the availability of sufficient number of books, reference books and digital resources in the library. Parent's feedback is used by the departments to understand the needs of the students and improve their results. All the feedback forms are properly analysed and implemented so that corrective measures can be taken. Students are also taken for Field /Industrial visits to bridge the gap between academics and companies requirements. This helps to make the study more practical and reduces the barriers between theoretical knowledge and practical application of the subject concerned. Round the year, staff meetings are regularly held for getting opinions of teachers for the improvement of college functioning.Teachers are given liberty to fulfill the needs of the students essential for the overall development of them. The management authorities make periodic visits to the college and the inputs given by them are also incorporated in list of suggestions formulated by the IQAC for quality enhancement. A continuous and inclusive feedback mechanism involving different stakeholders and students is helpful to provide new quality

benchmarks and thereby to improve the college functioning in concurrence with present societal requirements.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Nill	640	Nill	636
BBA	Nill	180	Nill	15
BCA	Nill	180	Nill	21
BCom	Pass (aided)	100	Nill	88
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	2610	254	53	2	19

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
74	74	140	4	2	4
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The college has very good mentor-mentee network to guide and help the students. The college believes that the teachers can play an important role in shaping the career of students. Therefore, the college has developed a system in which each student comes under the direct care and support of a teacher. Each teacher is assigned a group of students whom he has to mentor throughout the session. The complete record of these students is maintained by the mentor so that the students can be guided and encouraged to pursue their dreams. The students are encouraged by the mentors to do the extra activities apart from their normal routine time table. It has been noticed that some of the students also come up with their personal problems when probed by the teacher mentor. The students are thus encouraged to keep contacting their mentors for guidance, sharing their problems, for finding solution and to improve their grades. The students are guided by their respective mentors regarding their career queries and overall progress also. The students see the mentors as a medium who share their ideas and expertise.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2864	74	1:39

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
53	32	21	0	23

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2020	Dr. (Lt.) Anil Kumar	Assistant Professor	Nation Builder Award by Rotary International District 3090 (Rotary Club Bhiwani Downtown)

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	Nill	VI semester	18/09/2020	22/10/2020
BSc	Nill	VIth Semester	16/09/2020	22/10/2020
BCom	Nill	VIth semester	01/09/2020	08/10/2020
MA	Hindi	IVth semester	25/09/2020	05/12/2020
MSc	Mathematics	IVth semester	25/09/2020	11/12/2020
MSc	Computer Science	IVth semester	25/09/2020	20/12/2020
MCom	Nill	IVth semester	25/09/2020	17/12/2020

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college is affiliated to Chaudhary Bansi Lal University, Bhiwani and teachers follow the procedures prescribed by the university with respect to internal assessment of students. For implementation of Continuous Internal Evaluation (CIE) system at the institutional level, the college conducts sessional tests for each paper in all the subjects both at UG and PG level. The answer sheets are given back to students after evaluation so that they can assess their performance and improve their grades in examination. If there is any discrepancy, it is removed at the level of subject teacher. The CIE system also includes assignment work and attendance of students. The students are informed about the day of test and submission of assignment well in time. Internal evaluation of the students during the Covid-19 pandemic situations and lock down period was completed by receiving assignments and conducting online class unit tests on WhatsApp groups and E-mail id of the teacher. Practical

examinations are also conducted online in the departments of Chemistry, Physics, Botany, Zoology, Mathematics, Computer science and Psychology etc. The practical examinations are largely based on viva-voce which is conducted by the class teacher performing his duty as an internal examiner. In case of any grievance, students can contact their internal-examiners. Students performance in both components (viva-voce and answers to problems given) is counted and combined with their internal assessment marks to determine the final score. The marks are checked and verified by the concerned teacher before uploading on the university portal and thereafter their marks are uploaded on the university portal.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic Calendar of the college is prepared by the IQAC of the college in the month of July by keeping in mind the schedule and norms prescribed by the affiliating university and Director General Higher Education, Govt. of Haryana. The college IQAC prepares the academic calendar based on the information provided by various departments. The progress of departmental/cells/ committees/ councils etc activities are assessed in the meetings of IQAC held during the year. All the activities are organized as per the tentative dates mentioned in the calendar. The calendar allows each department to plan the academic and co-curricular activities in a systematic and in a well advanced manner. College calendar follows the University annual calendar w.r.t. assignments, assessment test, seminars, education tours, summer vacations, winter vacations, examinations etc. The college distributes the calendar to various departments at the beginning of each session. The information regarding submission of workload, admission, commencement of classes, organizations of different functions and examinations are shared through college official WhatsApp group. The activities of IQAC for quality enhancement in the institution are also a part of their academic calendar. The academic calendar is also displayed on the notice boards and on the college website for the students.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://vaishcollegebhiwani.ac.in/picture/2608230112232.6_Programme_Outcomes_1.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BA	BA	Nill	473	125	26.43
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://vaishcollegebhiwani.ac.in/picture/260823030653C-1_AQAR_2019-20_Student_Feedback_form_and_table_with_chart.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	Nill	nil	Nill	Nill

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nill	Nill	Nill	Nill

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nill	Nill	Nill	Nill	Nill

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nill	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Chemistry	1	Nill
International	Hindi	2	Nill
International	History	2	Nill

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Chemistry	1
Mathematics	1
Chapter in Mathematics Book	2

Physics	4

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nill	Nill	Nill	Nill	Nill	Nill

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nill	Nill	Nill	Nill	Nill	Nill

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	5	1	2
Presented papers	5	12	0	0

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Celebreation of Independence Day	NSS and NCC	90	350

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Cleanliness Campaign	Cleanliness Award	Municipal council, Bhiwani	200

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites

Swacchh Bharat Summer Internship 2.0	NSS	Swacchh Bharat Summer Internship	2	100
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	Nill	Nill	Nill
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nill	Nill	Nill	Nill	Nill
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nill	Nill	Nill
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
52.66	49.58

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}			
Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Nil	Nill	Nil	2023

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	48604	Nill	3	Nill	48607	Nill

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nill	Nill	Nill

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	120	5	1	3	1	3	10	100	0
Added	0	0	0	0	0	0	0	0	0
Total	120	5	1	3	1	3	10	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Root modification by Dr. Mohan Lal, Department of Botany	https://youtu.be/R_cdzIWBRCM
ppt Dr. Mohan Lal, Department of Botany Dr. Mohan Lal, Department of Botany	https://youtu.be/ZO3YPWhV3Cg
Essential bulk elements by Dr. Manish Kumar, Assistant Professor, Department of Chemistry	https://youtu.be/IJL4Y4RZIVE
Cyclictriphosphazine: Structure and bonding by Dr. Manish Kumar, Assistant Professor, Department of Chemistry	https://youtu.be/Yq8tgN4bt3M
Polyphosphazenes: Nucleophilic substitution reactions by Dr. Manish	https://youtu.be/Kcy4wc_jIU4

Kumar, Assistant Professor, Department of Chemistry	
Silicone compounds: Hydrolysis and condensation by Dr. Manish Kumar, Assistant Professor, Department of Chemistry	https://youtu.be/Q-5rhSbShQU
Silicone polymers: Introduction and preparation by Dr. Manish Kumar, Assistant Professor, Department of Chemistry	https://youtu.be/-cJfTfUNfUA
Silicone polymers: Types by Dr. Manish Kumar, Assistant Professor, Department of Chemistry	https://youtu.be/d5h1SfrinAA
Cyclicsiloxanes: Ring Opening Polymerization by Dr. Manish Kumar, Assistant Professor, Department of Chemistry	https://youtu.be/sMRjSAJSVMo
Acids-Bases: Lux-Flood concept by Dr. Manish Kumar, Assistant Professor, Department of Chemistry	https://youtu.be/ETMeKWsByIo
Acids-Bases: Lewis concept by Dr. Manish Kumar, Assistant Professor, Department of Chemistry	https://youtu.be/hEFo_KpIGDI
Acids-Bases: Arrhenius theory and Bronsted-Lowery concept by Dr. Manish Kumar, Assistant Professor, Department of Chemistry	https://youtu.be/T-UBfWPdO1w
Acidic strength of carboxylic acids by Dr. Manish Kumar, Assistant Professor, Department of Chemistry	https://youtu.be/7xSiuRAWW9Q
Acidic strength of carboxylic acids continue and acidic basic strength order of oxides by Dr. Manish Kumar, Assistant Professor, Department of Chemistry	https://youtu.be/brHAGJAorRs
Acidic-basic strength of oxyacids by Dr. Manish Kumar, Assistant Professor, Department of Chemistry	https://youtu.be/P-BEtPZzF9c
Acidic and basic strength of hydrogen compounds by Dr. Manish Kumar, Assistant Professor, Department of Chemistry	https://youtu.be/l6hLQs6Jo84
Bohr Effect by Dr. Manish Kumar, Assistant Professor, Department of Chemistry	https://youtu.be/tQfDak3DzNQ
Symbiosis by Dr. Manish Kumar, Assistant Professor, Department of Chemistry	https://youtu.be/C_QCFI_XHf8
HSAB (Hard and Soft Acids-Bases): Introduction by Dr. Manish Kumar, Assistant Professor, Department of Chemistry	https://youtu.be/BvvXPynWBLk

Theorical Basis of HSAB principle by Dr. Manish Kumar, Assistant Professor, Department of Chemistry	https://youtu.be/aTXoZDywiTY
Pearsons HSAB Principle by Dr. Manish Kumar, Assistant Professor, Department of Chemistry	https://youtu.be/fGHh0_StOcw
Sodium Potassium pump by Dr. Manish Kumar, Assistant Professor, Department of Chemistry	https://youtu.be/j3EKG5T41Y8
Hemoglobin part 1 by Dr. Manish Kumar, Assistant Professor, Department of Chemistry	https://youtu.be/0nPi0-H9krk
Basic Radicals and Group Reagents by Dr. Manish Kumar, Assistant Professor, Department of Chemistry	https://youtu.be/c6qwj1-5g6q
Solubility product, Ionic product and Common ion effect by Dr. Manish Kumar, Assistant Professor, Department of Chemistry	https://youtu.be/AAypBARnZjo
Applications of Solubility product and Ionic product by Dr. Manish Kumar, Assistant Professor, Department of Chemistry	https://youtu.be/wCf7Ue9ED4o
?????? ?????? ?? ???????? (Dynamics of Indian Federalism) by Sh. Ratan Singh, Assistant Professor, Department of Political Science	https://youtu.be/kidYh2E5EEI
???? ??? ????? ?? ??????:??? ?? ??? (Right To Information Act in India: Success Or Not) by Sh. Ratan Singh, Assistant Professor, Department of Political Science	https://youtu.be/X8ykDJGmwf4
??????? ???????? ?? ???? ?? ??????? (Meaning and Definitions of Social Change) by Sh. Ratan Singh, Assistant Professor, Department of Political Science	https://youtu.be/zM-AcjPd9no
??????? ???????? ?? ??????? ?? ???????? (Features and Theories of Social Change) by Sh. Ratan Singh, Assistant Professor, Department of Political Science	https://youtu.be/xaA1bJZdAxs
??????? ???????? ?? ???? (Factors of Social Change) by Sh. Ratan Singh, Assistant Professor, Department of Political Science	https://youtu.be/o04XR7Oow7I
?????? ???? ??????? ?? ?????????? (Features of Indian Party System) by Sh. Ratan Singh, Assistant Professor, Department of Political Science	https://youtu.be/hD5-Bonvm_w
??????-????? ??????? ??????? (Legislative Relations Between Centre	https://youtu.be/O8HWaoJ3i7U

and States) by Sh. Ratan Singh, Assistant Professor, Department of Political Science	
??????? ? ??????? ?? ??? ????????? ????? (Administrative Relations between centre and states) by Sh. Ratan Singh, Assistant Professor, Department of Political Science	https://youtu.be/bejhmX00UQc
?????? ? ?????? ?? ??? ??????? ??????? (Financial Relations Between Centre and States) by Sh. Ratan Singh, Assistant Professor, Department of Political Science	https://youtu.be/oyPCgArvI8I
???? ??? ????? ?? ???? (Procedure of Election in India) by Sh. Ratan Singh, Assistant Professor, Department of Political Science	https://youtu.be/PxWRLxXl5NY
?????? ??????? ??? ???? ?? ?????? (Role of Caste in Indian Politics) by Sh. Ratan Singh, Assistant Professor, Department of Political Science	https://youtu.be/p7DyMi5VJfw
?????? ????? ??????? ?? ??? (Defects of Election System in India) by Dr. Manish Kumar, Assistant Professor, Department of Chemistry	https://youtu.be/SI1vHTEoAVs
?????? ????? ??????? ?? ????? ?? ??? ???? ?? ???? (Remedies to Remove the Defects of Election System) by Sh. Ratan Singh, Assistant Professor, Department of Political Science	https://youtu.be/z7dh3Il5bNY
????? ??????? (Voting Behaviour) by Sh. Ratan Singh, Assistant Professor, Department of Political Science	https://youtu.be/EPulO3D37dw
?? ??? ?? ?????? (Problem of Defection) by Sh. Ratan Singh, Assistant Professor, Department of Political Science	https://youtu.be/p9u_RngNY-U
?????? ????? ???? ?? ???? ? ????? (Composition and Functions of Indian Election Commission) by Sh. Ratan Singh, Assistant Professor, Department of Political Science	https://youtu.be/N1Yo8N6dJKo
?????? ?????? ?? ?????? (Nature of Indian Federalism) by Sh. Ratan Singh, Assistant Professor, Department of Political Science	https://youtu.be/T_oZtX3l1SQ
Transpiration by Dr. Mohan Lal, Department of Botany	https://youtu.be/qAbHi-LKO-0
Transpiration part 2 by Dr. Mohan Lal, Department of Botany	https://youtu.be/Z58DJMoszdM

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year			
Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
21.56	20.31	31.1	29.27

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Vaish College, Bhiwani helps to create a conducive environment for academic and research activities, enabling the students to hone their skills and knowledge. There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports grounds, computers, classrooms etc. The College has a well organized and decentralized mechanism to maintain the physical, academic and support facilities. Different committees in sync with IQAC ensure the proper maintenance and utilization of the facilities as per the allocation of the budget. Various committees are formed to plan and guarantee that the present infrastructure is in accordance with academic progress. These committees work independently on their assigned tasks. The Principal discusses the need for infrastructure facilities at the department and infrastructure committee level and the need assessment is forwarded to the management. The management discusses all the requirements of new infrastructure augmentation in Governing Body meeting. Every facility in college is student centered and keeping in mind their overall growth. Maintenance of Academic infrastructure: • The library has thousands of books and is well-stocked. Students are provided with an atmosphere in which they may unlock their potential. The library committee maintains the present books as well as makes decisions about purchasing new books based on budget allocation and demand for books reported by departments HODs. The Library Committee is entitled to make major decisions on the purchase of books, newspapers and magazines. • The HOD (Head of Department) places its demad for IT facilities and funds in the academic council and IQAC. IQAC submits the request to the Principal, who subsequently passes the issues to the Administrator/Governing Body/Finance body/Tender Committee or any other applicable body based on the needs. • The institution grants funding for National/International Level seminars and workshops on the completion of a plan. • For all non-lab departments, Rs. 7000/- is sanctioned annually for the new addition and maintenance of department, whereas for lab departments, the amount sanctioned annually ranges from 50000/- to 150000/- depending on their needs. • College has purchase policy and tender notifications are done for the bulk purchase. Sometimes required goods are also purchased from local vendors according to requirement. Proper stock register is maintained after the purchase. Maintenance of Physical Facilities • The College has sufficient number of spacious and airy classrooms with proper light arrangement and desks. There are main four teaching blocks in the College. We have broadband enabled Labs and Seminar Hall. • Laboratories are staffed by lab assistants. All equipments and chemical material supplies are inspected on a regular basis. Every lab has its own stock register, which is kept up to date by a lab assistant. Purchase of instrument is done as per the requirement given by teacher in-charges .After the permission of authorities, quotations are invited and the purchase is made through proper procedure as per the availability of annual budget allotted to the department.

http://vaishcollegebhiwani.ac.in/picture/310823121256Policies_and_Procedures_(2019-20).pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	**Nil**	**Nill**	**Nill**
Financial Support from Other Sources			
a) National	**National Scholarship Portal**	**25**	**Nill**
b)International	**Nill**	**Nill**	**Nill**
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Computer fundamental, Architech, C-language, Data Structure, C programming language, Communication and Networking, DBMS, Internet Web Technologies, V.B language, Software Engineering Operating system, O.S part 2, Graphics I CAD, E Commerce, Compu	**05/08/2019**	**1090**	**Department of Computer Science (Dr. Heema)**
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	**career counselling**	**80**	**80**	**24**	**24**
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	**0**	**0**

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Nil	Nill	Nill	Nill	Nill	Nill
[View File](#)					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	1	BA	Vaish College Bhiwani	Tikamaarived Vedart Sanskrit Mah avidhyalya RAJGARH	MA (Sanskrit)
[View File](#)					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	24
[View File](#)	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	SILVER MEDAL	National	1	Nill	12017300 4378	KUNAL
[View File](#)						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college provides sufficient representation to the students in academic and administrative bodies/committees. Students' representatives are an essential part of IQAC committee to suggest and raise issues related to curricular and cocurricular activities. Various activities are conducted under different societies and students are given the opportunity to host the events and it helps in inculcating leadership qualities among the students. NSS, NCC,

Debating Society, Legal literary cell, Red Ribbon Club, Women Cell, Literacy society and other clubs etc. are constituted to provide effective participation, leadership social responsibilities and environmental consciousness among the students. Students are assigned duties during college functions/events to make them responsible citizens. Any kind of suggestion from the students individually or in group is taken care by college administration.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

200

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

No Data Entered/Not Applicable !!!

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Vaish College Bhiwani, is a Grant-in-Aid College wherein the college Principal takes decision as per the guidelines of DGHE and with proper consultation of Management. But decentralization and participative Management are essentially a part of college working system. It is a synchronized effort made by the Principal, Teaching, Non Teaching Staff and Management. The Principal provides effective leadership through decentralization and participative Management. The Principal ensures that all teachers participate in the decision making process and an effective and efficient team work for the progress of the college. The Heads of various departments along with the Principal form the highest decision making body i.e. Academic Council. The Annual list of committee is distributed in the beginning of the session. The various committees and cells are convened by one senior member and other teachers forming the committee who work under his guidance. These committees include IQAC, Sports Board, Cultural Committee, Career and Guidance Cell, Anti-Sexual Harassment Cell, Women Cell, College Magazine and Construction Committee. These committees are free to plan their activities and conduct various curricular and co-curricular activities for the students. Under decentralization, there is a system of delegating authority and full autonomy is provided to teachers with proper guidance and supervision. For financial matters, the Bursar of the college gives his final nod as per the rules and regulation. The college committee decide the prize amount of winners of various sports and cultural activities as per the norms set by the Affiliating University. The college organizes big events by delegating responsibilities to each and every member of teaching and Non-Teaching staff. To showcase an example of decentralization and participative Management, let us take the case of Youth Festival organised by University. The college has cultural Board. Various teachers are members of this Board. These members further have been appointed as Incharges of various events i.e. Incharge Theatre Activities, Incharge Dance, Incharge Fine Arts and Literary Activities. The Incharges further hire the directors, musicians and choreographers and finalize them with due consultation with convener and Principal. The

remuneration of trainers and students are kept within the range and norms of the Affiliating University. The role of college Bursar and Committee is very crucial in financial matters. Since the event is big and it requires arrangement at different level, so whole staff is engaged and various committees like Reception, Discipline Committee, Refreshment, Purchase Committee, Publication Committee are formed involving the entire staff. Cultural Committee Convener is given the job of Organizing Secretary with Principal as overall Incharge and Member of Governing Body as Patron of the programme. The college successfully participated in the Zonal Youth Festival. The college has brought many laurels in Zonal Youth Festival.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The curriculum is designed and framed by the Board of studies and Academic Council of Chaudhary Bansi Lal University, Bhiwani. The faculty of Vaish College, Bhiwani is also a part of the Board of Studies in various subjects. The college follows the curriculum as suggested by the affiliating University. From this session, the University has implemented choice based credit system (CBCS) and as per their guidance the college has also adopted the CBCS as such in all PG classes and at undergraduate level in commerce stream only. The college with the help of various Heads of the Departments and Academic Council at college level successfully implements the curriculum. The Time Table committee ensures that proper time is allocated to each subject as per the Norms and guidelines of the University.
Teaching and Learning	As guided by the concerned University and DGHE the college ensures the smooth teaching and learning process with proper guidance of college IQAC and Academic Council. The time table committee prepares the time table and notified it to all teachers and students. Each department plans the academic activities as per the time table. Apart from routine class room teaching, teachers also use ICT enabled teaching learning methods like you tube lectures, PPTs, Whatsapp groups etc. college has wi-fi enabled campus for the smooth conduct of lectures. During Covid-19 the teachers provided the subject matter in the form of E-content

	and effectively managed the teaching learning through various online platforms. All kinds of purchase and repair required in departments are forwarded to concerned committee. The convener of the committee with proper consultation completes the process of purchase.
Examination and Evaluation	Internal Evaluation is done by the concerned teacher at college level but external examination is conducted by the affiliating university. All rules and regulation related to Examination and evaluation are framed and passed by the controller exam of the affiliating university. The University releases the semester wise date sheet of all classes as per the schedule. The students and teachers are intimated well in time by updating the date sheet on all eplatforms and college notice boards as well. The University appoints the teaching staff of affiliating college on examination duty well in time for the smooth conduct of exam. During Covid-19 the university conducted online exams for all classes via Zoom/GoogleMeet. The teachers performed the invigilation duty through their respective Ids generated by the college. the students submitted their pdf copy of answer sheet to the respective mail id of the invigilator. These pdfs were evaluated by the teacher appointed by the university. The continuous internal evaluation is done as per the criteria set by the University. The students are evaluated on various parameters like submission of Assignments, Tests, Attendance in class-room lectures and participation in various extra-curricular activities.
Research and Development	The College motivates its faculty and students to show maximum participation in any research oriented activity. The college organizes 'Science Exhibition' in the college in which students activity take part. Students are encouraged to prepare their projects and models and college sanctions the budget for these projects. College also conducts various workshops/seminar for its staff members. The teachers are encouraged to take part in various seminars and workshops. Facing the crisis of the pandemic the teachers enhanced their academic skills by

	participating in various online courses/ workshops/seminars/FDPs etc. Not only that, the teachers kept the moral of the students high by conducting online quizs , contest and competitions for their students. They are provided duty leave as per their requirements.
Library, ICT and Physical Infrastructure / Instrumentation	Vaish College, Bhiwani has one of the oldest libraries of the area. It boasts of a large number of books, Newspapers and magazines etc. the Library has ample seating arrangement and browning area for boys and girls. Every year new books are added on the suggestion of the Library Committee and various Heads of the Departments. The Library Committee manages the whole affair of the Library like stock verification, fund management, disposing off the old books etc. ICT – The institute has five computer labs, ICT enabled seminar hall etc. All the administrative office, IQAC office are equipped with computers, wi-fi and printer facility. College has well maintained physical infrastructure for students like badminton court, basket ball court, seminar hall, canteen and above all the campus has been updated its infrastructure for 'Divyangs' also with proper railings, Washrooms and ramps. coping with crisis of Covid-19 the college installed sanitizer machine at various points for its faculty and students. the college also provided masks to students and they are made available at fix point in the college itself.
Human Resource Management	The Recruitment and selection of both teaching and Non-teaching staff is done as per the guidelines issued by the state govt., UGC and affiliating University. Proper selection procedure is followed and selection committee is formed as per the criteria. The advertisement is displayed in leading Newspapers. Apart from normal work, teachers are assigned various duties in the beginning of the session and committees list is circulated among the staff members. Non teaching faculty is also encouraged to participate in various workshops etc. Helping the state machinery in dealing with Covid-19, the teachers contributed a lot. they were provided phone number by

	the state government and teachers called each and every family enquiring about their needs and well being during the pandemic.
Industry Interaction / Collaboration	College encourages its students to undertake Industrial visits, field tours and educational tours to sharpen their skills and to gain a practical knowledge of their subject. Students of commerce visit the neighboring industries to learn the know-how of its functioning. The students of Botany also take a visit to near by Botanical Gardens. The college organizes and hosts various tours.
Admission of Students	College has a centralized admission committee comprising members, conveners, headed by an overall nodal officer of admission. All the rules, norms and reservation policies for admission and new enrollment of students are done by Director General Higher Education, Government of Haryana. Admission guidelines are also issued by affiliating university, i.e. Chaudhary Bansi Lal University, Bhiwani. New admissions are done through the centralized portal of DGHE, Govt. of Haryana. Candidates seeking admission apply for admission by downloading the admission from, available on DGHE website. Merit list is displayed on its website and also on college website and notice boards. Duly filled admission forms are checked and verified by the college admission committee. All the heads of various departments are the members of College admission committee and College Academic Council. All the decisions related to admission of students take place in accordance to directions issued by DGHE, Haryana from time to time, including the dates of physical counselling. Fee of the students is deposited online and students can avail the facility of partial payment of fee on quarterly/half yearly basis. the roll number are generated online and displayed on the college website.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	Most of the developmental activities in the college are planned and executed by IQAC and college advisory committee with proper guidance from college

	Governing Body. The members of the The college has developed its own partial MIS system.The various departments like teaching, library, accounts, NSS and NCC etc. of the college keep the IT Cell informed of their semester wise and annual plans. The departments take approval of the principal and respective committees for these activities.Vaish College Bhiwani is efficiently governed by the Managing Committee and the college Administration prepare the roadmap of future plans in consultation with various stakeholders. Under the able guidance of Principal, different committees constituted in the beginning of the session ensure the successful implementation of various policies framed by the college Administration. The college continuously upgrades its infrastructure and capacity building. the college continuously upgrade sits Infrastructural facilities on war footing to meet the new demands of growing strength of students.
Administration	The E-governance system is in fully operational in college as per the policies implemented by the state government. The Campus has Hi-tech infrastructure wi-fi facility, biometric finger print attendance system, Installation of CCTV Cameras in the whole campus. The college office is committed to develop paperless system of admission, fee and examination. For this purpose, all notices and circulars are updated on college whatsapp groups and college website. All communication is done through a Director General of Haryana Education (DGHE) online portal and E-mail.
Finance and Accounts	The e-governance is also functional in matters of finance and accounts. The college collects fee during admission through centralized portal of DGHE by creating a fee-challan. The scholarship to SC candidates is also disbursed through website of social welfare department. The salary bill of employees gets sanction through online mode. The annual audit is conducted by DGHE official and administrative staff keeps and maintains the record in a meticulous way.
Student Admission and Support	The Admission to UG and PG classes is completed through centralized online

	web portal of DGHE. The college updates the number of sanctioned seats, fee structure as per the subject combination of all programmes. The college appoints one senior teacher as Nodal Officer who resolves every issue of students pertaining to Admissions. College establishes helpdesk during online admission to help needy students in filling the online application form and updating their merit status.
Examination	The college Administration consistently updates the Registration Return of students on the web portal of concerned University. Examination forms are also filled online and college teachers upload the practical and internal assessment on the panel of the University Website. the Admit card , Date sheet are released by the affiliating university on its official website and all detail also uploaded on college website. the examination staff is deputed by the university and the entire process is completed with the support of non-teaching staff of the college. the remuneration is paid to the entire staff in their respective bank account online by the university.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	Nil	Nill	Nill	Nill
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	Nil	Nill	Nill	Nill	Nill	Nill
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the	Number of teachers	From Date	To date	Duration

professional development programme	who attended			
FDP at Dept. of History , M.V Muthiah Govt. Arts College for Women Dindigul	1	01/06/2020	06/06/2020	7

View File

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	Nill	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1. Leave rules allow the staff to avail Casual leave, Duty leave, Maternity Leave, Earned Leave in lieu of work done in holidays/ vacations, extra ordinary leave, study leave for higher education etc. 2. Provident Fund: Two schemes are prevalent in this head: • General Provident Fund for the employees who joined service upto 31.12.2002 • New Pension Scheme for the employees who joined service w.e.f. 01.01.2006 3. Financial aid is also granted as Advance Loan, HBA, Marriage loan Car loan from P.F./N.P.S. account. 4. Annual Increments are given as per policy. 5. Career Advancement Scheme. 6. Retirement Benefits – Pension, Family Pension, Gratuity, Leave Encashment. 7. Group Insurance Scheme (GIS) is available to support in the favorable circumstances. 8. Air conditioned staff room with R.O. Water. 9. Wi-fi enabled campus for faculty staff. 10.	1. Leaves provided for different purposes to cope with social and personal aspects are Casual Leave, Duty Leave, Maternity Leave, Earned Leave, Earned Leave in lieu of work done in holidays/ Vacations, extra ordinary Leave. 2. Provident Fund:- Two schemes are prevalent in this head: • General Provident Fund for the employees who joined service upto 31.12.2002 • New Pension Scheme for the employees who joined service w.e.f. 01.01.2006 3. Annual Increments and promotional benefits are given as per policy. 4. Financial aid is also granted as Advance Loan, HBA, Marriage Loan, Car Loan from P.F./N.P.S. account. 5. Retirement Benefits- Pensions, Family Pension, Gratuity, Leave Encashment. 6. GIS (Group Insurance Scheme (ESI)) to support in the unfavorable conditions. 7. Healthy and hygienic work environment. 8. Yoga and meditation programme for mental balance.9. Covid tests were	1. Bus Pass facility for students travelling out of city. 2. Financial Help and fee concession to needy and meritorious students. 3. First-aid facilities for the college students. 4. Prizes are given to extraordinary students in sports, cultural, academics in the form of medals, cash prizes. 5. Facilities of opening bank accounts. 6 Voter Cards, Aadhar Card making facilities.

Disability- friendly infrastructure- Ramps. 11.Study Leave facility to teacher pursuing higher academic degree12. The beautiful green environment provides a pleasing ambience for staff-teaching as well as non-teaching and the students. 13. Sports recreation facilities include a Basketball court, multi-gym and the Sports grounds. 14. Encouragement to staff to attend orientation/refresher courses and faculty development programmes. For attending these programmes, the staff is entitled to duty leave. 15. Library Computer facility. 16. Covid tests were conducted free of cost in the college campus . 17. Quarantine leave facility were given to teaching staff.	conducted free of cost in the college campus . 10. Quarantine leave facility were given to teaching staff.	

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college is a grant-in-aid college and it complies with all the rules and regulations framed by the Finance Department of Govt. of Haryana. The college is accountable to Govt. as far as the mobilization of resources is concerned. One of the senior staff members works as the Bursar of the college. He checks and verifies all the transactions and ensures that expenditure is done as per the permissible limits and it is spent as per the sanction. All the payments to vendors is done through RTGS/NEFT cheques. The convener along with Bursar keeps a strict vigilance on the recommended process of purchase. The Internal audit is done by the auditor approved by the affiliating University i.e. CBLU. The cashbooks are maintained by the Administrative staff of the college regularly and it is verified by the Bursar and countersigned by the Principal. The office staff maintains the record of collected fee from students under various heads like Amalgamated Fund, University Fund, Red Cross Fund, Radha Krishan Fund, Library Fund, Electricity Charges, NSS/NCC fee etc. The audits of these funds is also done by the auditor approved by CBLU. The external audit of the college are conducted regularly by the auditor appointed by Director General of Haryana Education. All the funds received from Govt. agencies like scholarship received from social welfare departments are audited by the approved auditor. All other funds received from Govt. agencies for conduct of Seminar, Conferences and workshops are well audited by the same. All internal and external audits' documents are available with the Bursar's office for perusal and verification. The grants received from UGC is also get audited every year.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	Nill	Nill
No file uploaded.		

6.4.3 – Total corpus fund generated

2200000.00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Chaudhary Bansi Lal University Bhiwani	Yes	College Academic Council Committee
Administrative	Yes	Chaudhary Bansi Lal University Bhiwani	Yes	College Governing Body1

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. The college administration stays in contact with parents through phone calls on regular basis. 2. Any indiscipline on the part of the students is immediately reported to the parents and they are invited for a dialogue in the college campus. 3. Regular feedback is sought by the teachers from the parents about the students performance. 4. parents are regularly invited in the Youth Festival and other cultural/academic events organized by the college.

6.5.3 – Development programmes for support staff (at least three)

1. Employees health insurance scheme (ESI) for support staff. 2. Provident fund scheme for regular support staff. 3. Distribution of summer and winter uniform. 4. Each member of supporting staff was provided with a bottle of sanitizer and sufficient number of masks.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. As per the recommendations of the NAAC peer team visit in 2002, the following initiative have been taken 1. Regular appointments were made in 2006 , 2008, 2009 and in 2014 at the level of DGHE Haryana and college Governing body. 2. Campus was made Wi-Fi enabled. 3. admission process was made online . 4 The college strengthen its computer facility for students, teaching and nonteaching staff .5. The college also renovated and added many infrastructural facility for its students. 6. Efforts were made to make the college campus an eco friendly and green campus.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Celebration of Diwali Fest	19/10/2019	19/10/2019	19/10/2019	450
2020	Holi Milan Celebration	06/03/2020	06/03/2020	06/03/2020	310

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
1. Celebration of Diwali Fest	19/10/2019	19/10/2019	140	310
2. Seminar on Safety for Women and their Rights	03/12/2019	03/12/2019	60	20
3. Seminar on Personality Development & Communication Skills	28/12/2019	28/12/2019	35	15
4. Debate on National Girl Child Day	24/01/2020	24/01/2020	25	40
5. Seminar on Guidance and Career Counseling	03/03/2020	03/03/2020	50	65
6. Holi Milan Celebration	06/03/2020	06/03/2020	140	170
7. Seminar on GST & SAP for all students	02/09/2019	02/09/2019	50	65

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
• Ban on single use plastic in campus. • Strict prohibition of use and sale of Tobacco and Tobacco Products. • Designating a day in a week for "No Vehicle Campus". • Replacing old and more power consuming appliances through low power consuming appliances e.g. CFL and Fan. • Regular checking of water and electric supplies for damage and quick repairing to minimize wastage and loss. • Displaying Placard for not to waste energy and regularly encouraging the students to save the energy.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nill
Provision for lift	No	Nill
Ramp/Rails	Yes	Nill
Braille Software/facilities	No	Nill
Rest Rooms	Yes	Nill
Scribes for examination	No	Nill
Special skill development for differently abled students	No	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	22/08/2019	1	Seminar on Talent Hunt , Career Counselling , Personality Development and Comm. Skill	Career Counselling and Talent expedition	100

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct for students	01/07/2019	Code of conduct is roadmap for every stakeholders to behave in properly and follow guidelines laid down by the institute. A college has its own Code of Conduct duly drafted and published on 1st July, 2016 and the same is displayed on Notice board and website every year before the commencement of teaching session, i.e. in the month of July. COC is formulated to improve

		overall development of the students and to make them aware of all rules and regulation necessary for good conduct. This properly displayed on Notice boards, college website and all important place. The printed handbook is also available in college library. IQAC of the college and College academic council take care of all other issues related to students.
Code of conduct for teaching and non teaching staff as well as for Principal	01/07/2019	The institute is providing code of conduct for teachers also for maintaining professional Ethics accordance with guidelines of UGC, New Delhi vide UGC notification (30th june,2010 No.. F.3-1/2009). COC defines the duties and responsibilities as well as their right for profession development. Every staff member is bound to follow the same with sincerity.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
1. Seminar on Talent Hunt, Career Counseling, Personality Development Communication Skills	22/08/2019	22/08/2019	100

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. NCC, NSS, and other departments conduct periodic plantation drives to boost green cover both on and off campus. 2. Organizing workshops and competitions like best out of waste to proper utilization of waste articles. 3. Placement of dustbins in accordance with Indian Ministry of Environment guidelines to segregate waste for RRR. 4. Switching to a paperless office in stages to reduce paper use. 5. Creating separate space for decomposition of organic waste. 6. Arrangement of proper rainwater harvesting system.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Vaish College, Bhiwani Fee concession scheme: - Our Institute has a belief that education plays an important and significant role in the upliftment of a person. Possibly with this motto, the founder of this college laid down the foundation stone of this prestigious institution. But there are so many hurdles to achieve this goal. Economic condition is major issue among all. Bhiwani district chiefly comprise of farmers whose economic conditions of family restrict them to have quality education. But Vaish College, Bhiwani overturn the effect through a small step as Payback to the society. Our Institute started a scheme of fee concession either full or half for the students of weaker section belonging to whatever caste, creed, religion etc. and not covered under Post Matric Scholarship of Central and State Government. Our Institute has provision to offer fee concession approximately 10 percent of the total strength of college. Among them 50 are granted full fee concession and remaining 50 are granted half fee concession on the basis of criteria laid down by the Institute. Criteria of success: - Institute displays the notice on notice boards and college website, regarding fee concession. Hundreds of applications are received and through scrutiny, deserving candidates are given the benefit. In session 2019-20, 213 students availed the benefit of this scheme. 2. Integrated students centric approach and practice: - Institute always tried hard to create an atmosphere through which holistic development of the student could be done. For that purpose specific committees have been constituted which work incessantly and relentlessly for the upliftment of students in all sphere of life whether it is a matter of career counseling, social and moral building and strengthening of character. Regular programs/ seminars are organized related to gender sensitization, Plantation, celebrations of important dates and career counseling. To maintain a worth reading atmosphere proctorial duties are assigned to teaching faculties who ensure peace and calmness during teaching hours. Outside exposure of the students is also ensured by Institute through frequent tours and trips related to education and socio-cultural aspect.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
http://vaishcollegebhiwani.ac.in/picture/010923010945Best_Practices_2019-20.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Vaish College Bhiwani established in 1944 under the Vaish Mahavidyalaya Trust, Bhiwani, is a premier educational Institution offering quality education for undergraduate as well as Post graduate students belonging to urban, semi-urban and rural background of Bhiwani region for last 78 years. The institute was started with 125 students which increased to 2864 in current session. The foundation stone of the Institute was laid during British regime with a clear vision to uplift the educational status of people of District Hisar (That time Bhiwani was part of Hisar). The Institute has a vision to develop good citizen among the people of district Bhiwani through imparting quality education. The Institute is continuously growing on the path of success as it reflects some uniqueness in its working and culture. • Our Institute focuses on holistic development of students and is the first and foremost Institute of the then district Hisar affiliated by Punjab University, which ignites the spark of education among its residents. • Games are given special attention as Bhiwani is renowned as" Mini Cuba". Many world class players just like Sh. Vijender singh, Bronze medalist in Olympics 2008 is the alumnus of this college. • The Institute is developing sense of social responsibility and services through its National Service Scheme and National Cadet Corps which were started in 1982 and 1952 respectively. • NCC and NSS simultaneously develop the leadership quality

among the students of Bhiwani which is considered as a backward and rural region.

Provide the weblink of the institution
http://vaishcollegebhiwani.ac.in/picture/010923014524Institutional_distinctiveness_2019-20.pdf

8.Future Plans of Actions for Next Academic Year

Internal Quality Assurance cell (IQAC) of Vaish College, Bhiwani is very devoted and committed unit which works hard to give its best. Working in accordance with the ideals as suggested by the college management and on the basis of the suggestions of Advisory board IQAC plans a consolidated roadmap for future works to be done for upgrading the Institute. Thorough discussions are held on each aspect for better execution of the plan. Specific resolutions and recommendations are taken. If big budgetary funds are required, then plan is placed before Governing body of the Institute for approval. Here is the list of some works to be done in upcoming session:- 1. To launch an upgraded and superior Annual subscription of college magazine thoroughly revised, reviewed and edited. 2. To make science departments more self-reliant through chemicals and apparatus for practical purpose. 3. To organize Annual athletic meets. 4. To enhance the internet coverage through upgraded plans.